

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the April 25, 2016 Potter County Commissioners' Court meeting.

The minutes from the April 25, 2016 Commissioners' Court meeting were so recognized.

2. **BUDGET AMENDMENT:** To consider and act upon approving budget amendments for the 2015-2016 fiscal year. [Hood]

MOTION was made by Commissioner Murguia: I make a motion that we accept the budget amendments as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of April 20, through May 4, 2016. [Hood]

Judge Tanner referenced Vouchers checks Nos. 168491-168732 and wire Nos. 715-720 in the total amount of \$2,317,174.44.

MOTION was made by Commissioner Church: I move that we approve the vouchers as presented.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

See Documentation

4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

Kay Holland, Human Resources Director, spoke before Commissioners' Court.

The insurance report was so recognized.

See Documentation

5. **TIMECLOCK PLUS:** To hear a report on TimeClock Plus and take any action necessary. [Holland]

Kay Holland, Human Resources Director, gave a TimeClock Plus report to Commissioners' Court.

No action was taken on this item.

See Documentation

6. **EMPLOYEE COMPENSATORY TIME:** To hear a quarterly report of the employee compensatory time and to take any action necessary. [Holland]
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Kay Holland, Human Resources Director, gave an Employee Compensatory Time report to Commissioners' Court.

No action was taken on this item.

See Documentation

7. **BUDGET CALENDAR:** To recognize the proposed budget calendar FY17.[Hood]
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The proposed budget calendar FY17 was so recognized.

See Documentation

8. **TAX OFFICE:** To consider and act upon a tax refund for an erroneous payment in the amount of \$4,673.12. [Hood]
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Sherri Aylor, Tax Assessor Collector, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move that we approve of the tax refund for the erroneous payment in the amount of \$4,673.12.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

9. **JUSTICE COURT TECHNOLOGY FUND:** To consider and act upon funding the purchase of 4 – 23” monitors for Justice of the Peace, Precinct #2 from the Justice Court Technology Fund in the amount of \$847.04. [Hood]
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MOTION was made by Commissioner Vaughn: I move that we approve the funding for the purchase of 4 – 23” monitors for Justice of the Peace, Precinct #2 and the funding coming from the Technology Fund in the amount of \$847.04.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

10. **ROAD AND BRIDGE:** To seek the court's approval for entering private property to improve the natural flow of water at 11600 East View Drive in Bishop Ranches. [Ysaguirre]
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Donnie Reavis, Road and Bridge, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve of the entering private property to improve the natural flow of water at 11600 East View Drive in Bishop Ranches.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

11. **ELECTIONS:**

- A. To acknowledge HHS grant for \$2640.00 to improve ADA Compliance at the Vote Center located at Wesley Community Center;
 - B. To consider and approve the agreement between Potter County and Wesley Community Center;
 - C. To consider and award the bid for grant construction to Steve and Sons Construction in the amount of \$2100.00. [Huntley, Fowler, Shelton]
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Melynn Huntley, Elections Administrator, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we acknowledge the HHS Grant for \$2640.00 to improve ADA Compliance at the Vote Center located at Wesley Community Center, and to approve the agreement between Potter County and Wesley Community Center, and to award the bid for grant construction to Steve and Sons Construction in the amount of \$2100.00.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

12. **PUBLIC HEARING:** To hold a public hearing concerning Riker Lane and, at the conclusion of the hearing, to consider and act upon whether: (a) Riker Lane will be improved to comply with County standards, and (b) whether to assess residents on Riker Lane for all or part of the cost of the improvements. [Fowler]
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Donnie Reavis, Road and Bridge, spoke before Commissioners' Court.

Those who spoke before Commissioners' Court include: Alice Stowe

No action was taken on this item.

See Documentation

13. **XCEL ENERGY EASEMENT TO SERVE FIRE STATION #3 AT 4150 N. SONCY:** To consider and act upon the request of XCEL ENERGY for an easement across County property for installation and maintenance of equipment necessary for electrical service to Fire Station #3 at 4150 N. Soncy. [Fowler]
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Pat Fitzpatrick, Fire Rescue, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we grant XCEL ENERGY an easement across County property for installation and maintenance of equipment necessary for electrical service to Fire Station #3 at 4150 N. Soncy.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

14. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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Mike Head, Facilities Maintenance Director, gave a report to Commissioners' Court on various Potter County projects. Pat Fitzpatrick, Fire Rescue, spoke before Commissioners' Court.

No action was taken on this item.

See Documentation

15. **EQUIPMENT PURCHASE:** To consider and act upon purchasing a Dell EqualLogic storage array in the amount of \$37,794.45 from Dell Marketing utilizing DIR Contract #DIR-SDD-1951. Funds to be used from capital equipment. [Shelton, Patrick]
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Jason Patrick, Information Technology Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve purchasing a Dell EqualLogic in the amount of \$37,794.45 from Dell Marketing utilizing DIR Contract.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

16. **VEHICLE TRANSFER:** To consider and act upon the transfer of vehicles between departments as follows:

- A. PC#19181 2009 Ford F150 4x4 Pickup from Sheriff to Road and Bridge;
- B. PC#11915 1995 Ford F250 Pickup from Road and Bridge to Auction.

Donnie Reavis, Road and Bridge, spoke before Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion to approve vehicle transfers.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

17. **POTTER COUNTY-EXTENSION BUILDING:** To consider and act upon approving the following:

- A. Green Plains Design in the amount of \$31,674.60 for Phase I Landscaping. [Ward, Shelton]
- B. Talon/LPE in the amount of \$4,827.06 for removal and replacement of flooring for Phase II. [Ward, Shelton]

Nick Ward and Mike Head, Facilities Maintenance, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion that we approve the Green Plains Design for \$31,674.60 for Phase I landscaping, and B for Talon/LPE in the amount of \$4,827.06 for removal and replacement of flooring for Phase II, funds coming from the Capital Projects Fund.

SECOND for discussion was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Vaughn and Judge Tanner.

NOES: Commissioner Church.

Motion carried by 4-1 vote.

See Documentation

18. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

- A. **Road and Bridge:**
 - i. The employment of Leslie Pringle as a summer mower, effective April 25, 2016.

See Documentation

- ii. The employment of Teddy Moody as a summer mower, effective April 25, 2016;
See Documentation
- iii. The employment of Edwin “Eddie” LaFarr as a summer mower, effective April 25, 2016;
See Documentation
- iv. The employment of Tryston Qualls as a summer mower, effective April 25, 2016.
See Documentation
- v. The employment of Jessey Griffin as a summer mower, effective May 2, 2016. [Ysaguirre, Reavis]
See Documentation

MOTION was made by Commissioner Vaughn: I move that we approve the employment items as listed in category 18A.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

19. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
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The jail population of 499 (88 female; 0 Childress) 82% felonies and 13% misdemeanors was given by Judge Tanner.

20. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
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No insurance items were presented.

21. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
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No executive session was held.

22. **AGENDA ITEMS:** To receive agenda items for the next Commissioners’ Court.
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Bishop Ranches policy review.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, May 23, 2016, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 9th day of May, 2016.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy